



P P SAVANI
UNIVERSITY

EXPLORE
XPERIENCE
MPOWER

STUDENT

School of
Nursing

HAND BOOK

GNM

P P SAVANI

UNIVERSITY



EXPLORE
EXPERIENCE
EMPOWER

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About the University

*An Ordinary Teacher Lectures,
A Good Teacher Teaches,
A Great Teacher Inspires...*

We, at P P Savani Group, have been the source of Educational Inspiration for the generations of students for the last 30 years.

Launched in 1987, P P Savani Education Trust was initiated with a school. Today, the trust has expanded itself over the years with a group of schools in not only Surat district but also across Gujarat with student strength of more than 45,000. In 2016, the trust expanded its horizons with the launch of P P Savani Knowledge city- an initiative in higher education to align with global standards of excellence. Through this immersive educational endeavor, the Governing body aims to ignite a new era in higher education and create a talent pool of professionally sensitized industry- ready professionals in South Gujarat. A world class 100 acre campus has been developed consisting of Hi- Tech Infrastructure facilitating undergraduate, postgraduate, research, and certificate and skill development programs.

Presently, P P Savani University offers several academic programs under 06 Schools- Sciences, Engineering, Management, Architecture & Design, Physiotherapy and Nursing. The university fosters an aspiration to attract the best not only from Gujarat but also nationwide. We aspire to be the ideal place where the students channelize their energy in developing competence to utilize knowledge and skills in the chosen field. Today, in the hyper-competitive world of survival of the fittest, we assure to equip the students with the apt tools to build the solid foundation for their careers.

The university desires to establish an environment wherein the students assimilate knowledge and develop critical thinking through state of art laboratories, industrial exposure, interactive sessions with industry experts, scientists and business tycoons. The tie ups with the industries in various sectors are aimed at providing placement support to the students and also to leverage the industry academic interface to promote research and consulting projects. The process of developing strategic partnerships with Indian and international universities of repute is in pipeline.

The university also believes in strong conviction in the holistic development of the students through sports, cultural and recreational activities in the campus. Moreover, idyllic stroll by the lakeside makes the academic experience more joyful and peaceful. Also, celebration of the national holidays as well as other diverse events like Yoga day, Rose party or Guru Purnima among the staff members and students strengthens a connection to the community and the desire of giving back to the society. The university is nestled in the outskirts of the city and the ambience proves to be an inspiration to inquisitive minds.

Come, visit and experience the vibes!

Blessings from the President...



It is immense pleasure to welcome all students to the Academic world of P P Savani University. We are desirous preparing leaders who can contribute in the national and global economy and as a result, the civilization. We desire to provide environment at the campus where students can be prepared to take up challenges of 21st century.

Medical education is the backbone of every Nation. Our aim is not only to give good technocrats to the Nation but also to contribute to the society by molding students into good human being by imparting values and ethics which are embedded for life.

Our vision is to develop the professionals concerned for social values. We seek to provide to the students quality education of soft skill and clinical skills. To match up the current corporate world and their expectations, we have developed well equipped workshops, laboratories, library and hi- tech infrastructure to help students to attain highest standards in academics. We focus on empowering students with sound knowledge, wisdom, experience and training both at academic level of nursing and highly competitive clinical site. We assure you that you will be proud of yourself as a confident, successful and skilled nurse after completion of Nursing at P P Savani University.

Vallabh P Savani

President

P P Savani University

From the Desk of the Provost...

*Take a look around. We are the future of
healthcare.*



Nursing is an art and science. A professional Nurse learns to deliver patient care tactfully with compassion, caring and respect for each patient's dignity. Nursing as a science is based upon a body of knowledge that is always changing with new innovations. When nurses integrate the Science and art of nursing into their practice the quality of care provided to patients is at a level of excellence that benefits patients in innumerable ways.

The School of Nursing is the living embodiment of the future health care. And this future is not simply something that our students, faculty, and staff hope to see one day; they are making it happen here and now. So where exactly should you look to see this future?

We P P Savani School of Nursing provide the best opportunity for students to learn. The courses offered are B.SC Nursing & GNM both are cognized by the Indian Nursing Council/Gujarat Nursing Council. I can confidently say that P P Savani School of Nursing is one of the best nursing institutions in the state in terms of faculty, infrastructure and clinical learning facilities. We believe that our students are our treasure, our faculty is our strength and our management is our support for continuous growth.

As per W.H.O, 2.4 million nurses are required in India and in most countries of the world there is a shortage of nurses. The developed country fills its vacancies by enticing nurses from other countries. Nursing is such a profession that they will get job with highest salary in any part of the world, Indian nurses has lot of demand in abroad such as USA, UK, Europe, Australia, Dubai, Canada etc. Within India lots of opportunities available in both the Govt and private sectors.

I welcome you all to this Noble profession and wish you a bright future.

Dr Parag Sanghani

Academic Dean

P P Savani University.

Tel.: 02629-296788.

Email id: parag@ppsuni.ac.in

Inspirations from the Principal...



*"The whole purpose of education is to
turn Mirrors into Windows"*

- Sydney J Harris

I am very delighted and proud to highlight that P P Savani School of Nursing, is a unique Nursing Institute, which has begun its journey this year. We have initiated our first step in helping students to grow and develop into a global nurse to take on leadership roles in the context of global health issues. Nursing is a noble profession and has a rich history representing millions of nurses practicing in various health care settings be it in rural, urban or any remote areas in the world.

Nursing students do have benefit of contributions from interdisciplinary teaching faculty and the need has come for nurses to take a leadership role in all health care settings to meet the demands of our challenging health care system.

Our School of Nursing has an excellent, efficient and highly motivated faculty who has planned meticulously all the curricular and co-curricular activities for the students. The curriculum is designed in such a way that students passing out from our School of Nursing has the right Competencies and Skills required for the Nursing Profession. We have provided ample opportunities for extra- curricular activities as our university has excellent facilities for the same.

Nurses have such wide opportunities and improved prospects with unlimited opportunities in the hospitals, communities, research and health development programmes. With society's increased recognition of Nurses contribution to improved health care, we are in a position to demonstrate our professional leadership.

Thank you for choosing this noble profession (Nursing) as your choice. I warmly invite you to be a proud Nursing Student of P P Savani School of Nursing, for an enriching and a memorable experience. Have Pride in being a Nurse. Wish you Good Luck and a Bright Future ahead.

Prof. (Lt. Col.) M Jayalakshmi

Principal, School of Nursing

P P Savani University

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E-mail: principal.nursing@ppsuni.ac.in

Schools and Programmes @ University

At present, under ambit of P P Savani University following programmes are offered under various schools:

School	Programmes Offered
School of Sciences	Bachelor of Science (Honors) in <ul style="list-style-type: none">• Biotechnology• Micro-biology• Environmental Sciences
School of Architecture & Design	<ul style="list-style-type: none">• Bachelor in Interior Design• Bachelor in Architecture
School of Physiotherapy	<ul style="list-style-type: none">• Bachelor of Physiotherapy
School of Nursing	<ul style="list-style-type: none">• B Sc Nursing• GNM
School of Engineering	Bachelor of Technology in <ul style="list-style-type: none">• Civil Engineering• Mechanical Engineering• Computer Engineering• Information Technology• Textile Engineering• Chemical Engineering
School of Management	<ul style="list-style-type: none">• Bachelor of Business Administration

Programme Duration

The minimum and maximum duration of various programmes offered at P P Savani University are as under:

School of	Specialization	Minimum No of Semesters	Maximum No of Semesters
Sciences	B Sc in Biotechnology (Honors)	5	12
	B Sc in Micro-biology (Honors)	5	12
	B Sc in Environmental Sciences (Honors)	5	12
Architecture & Design	Bachelor in Interior Design	9	20
	Bachelor in Architecture	7	16
Physiotherapy	Bachelor of Physiotherapy	8	18
Nursing	B Sc Nursing	8	16
	GNM	6	12
Engineering	B Tech in Civil Engineering	7	16
	B Tech in Mechanical Engineering	7	16
	B Tech in Computer Engineering	7	16
	B Tech in Information Technology	7	16
	B Tech in Textile Engineering	7	16
	B Tech in Chemical Engineering	7	16
	B Tech in Computer Engineering	7	16
	B Tech in Mechanical Engineering	7	16
Management	Bachelor of Business Administration	5	12

About P P Savani School of Nursing

P P Savani School of Nursing has started in the year of 2017 with B.SC Nursing and GNM nursing courses. Both courses are recognized by Indian Nursing Council, Gujarat Nursing Council and Govt of Gujarat. School of Nursing is having its own building with state of the art infra structural facilities and well experienced faculty members.

PPS BENEFITS:

- Advanced classrooms
- Nursing foundation lab
- Community health nursing lab
- Maternal and child health nursing lab
- Nutrition lab
- Anatomy lab
- Computer lab
- Central library with latest journals, textbooks etc
- Wifi in the campus
- Opportunity to learn foreign languages such as French, English etc..

CLINICAL FACILITY:

- We have parent hospital
- Affiliated to other hospital also such as Diamond hospital (Surat), Unique hospital (Surat), Jayaben Mody hospital (Ankleshwar), Sardar Patel hospital (Ankleshwar) etc.

PROFESSIONAL GATEWAYS:

- Clinical and health departments
- Defense/Military services
- Government hospitals
- Private/Corporate hospitals
- Nursing science schools
- Railway department
- Training institutes
- NGO coordinator
- Programme coordinator in Govt/Pvt sectors
- Community health department

Vision, Mission and Core Values

VISION:

To emerge as a Centre of Excellence and Innovation, nurturing potential of students in preparing them to become competent professionals having concern for social values.

MISSION:

- To nurture the highest quality of academic excellence and empower students with immersive knowledge and scholastic integrity.
- To achieve academic leadership by deep leadership by deep linking initiative in collaborative research, training and consulting.
- To create a cusp of knowledge freely accessed by academia and industry with intent to impact society for the greater good.

CORE VALUES:

- Inclusivity
- Integrity
- Leadership
- Respect
- Accountability
- Transparency
- Pride

Departments at School of Nursing

- Foundation of Nursing
- Medical –Surgical Nursing
- Child Health Nursing
- Mental Health Nursing
- Maternal and Child Health Nursing
- Community Health Nursing

Faculty Profile of School of Nursing



Lt. Col. Mrs. Jayalakshmi (Retd.)

Qualification M.Sc Nursing
Designation Principal
E Mail principal.nursing@ppsuni.ac.in



Mr. Vijayreddy Vandali

Qualification M.Sc Nursing
Designation Vice- Principal
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Mrs. Jannet Reena Purani

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Mr. Vinayraj Katare

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Faculty Profile of School of Nursing



Mrs. Komal Kolhe

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Designation Tutor
E Mail komal.kolhe@ppsuni.ac.in



Ms. Jince Mary Prasad

Qualification B.Sc Nursing
Designation Tutor
E Mail jince.prasad@ppsuni.ac.in

Website: www.ppsuni.ac.in

School of Nursing Link: <http://www.ppsuni.ac.in/courses/nursing/>

Faculty Profile Link: <http://www.ppsuni.ac.in/about/faculty/>

Admission Requirement

Admission under various courses will be done as per prescribed guidelines of the Government of Gujarat and P P Savani University.

G. N. M.

- Minimum and Maximum age for admission will be 17 and 35 years. There is no age bar for ANM/LHV.
- Minimum education:
 - o 10+2 class passed preferably Science (PCB) & English with aggregate of 40% marks.
 - o 10+2 in Arts (Mathematics, Biotechnology, Economics, Political Science, History, Geography, Business Studies, Accountancy, Home Science, Sociology, Psychology, Philosophy) and English Core/English Elective or Health care Science - Vocational stream ONLY, passing out from recognized Board under AISSCE/CBSE/ICSE/SSCE/HSCE or other equivalent Board with 40% marks.
 - o 10+2 vocational ANM under CBSE Board or other equivalent board from the school and recognized by Indian Nursing Council with 40% marks.
 - o Registered as ANM with State Nursing Registration Council.
- Student shall be medically fit.
- Students qualified in 10+2 Arts or Science examination or Health care Science - Vocational stream ONLY conducted by National Institute of Open School with 40% marks.
- Student shall be admitted once in a year.
- Minimum age for admission will be 17 years. (as on 31st December of that year) The upper age limit is 35yrs. For ANM/ for LHV, there is no age bar.

Academic Rules & Regulations

Important Terms

- a. Academic year: one whole year 52 weeks constitute one academic year..
- b. Year: each year will consist of 52 weeks of academic work equivalent to 312 actual teaching days. The final exam may be scheduled from June to August.
- c. Programme: an educational programme leading to award of a degree, diploma or certificate.
- d. Courses: usually referred to , as “ Paper /Subject”is a component of programme. All courses need not carry the same weight. A course may be designed to comprise lectures/ tutorials/ laboratories/ work/ field work/ out-reach activities/ project work/ vocational training/ viva/ seminars/ term papers/ assignments/ self-study etc. or a combination of some of these. The courses should define learning objectives and learning outcomes and pre- requisite if any.

Teaching Scheme

Duration

Course duration	= 3 Years
Weeks Available	= 52 weeks
Vacation	= 4 weeks
Examination (including preparatory)	= 2 weeks
Available weeks	= 46 weeks
Hours per week	= 40 hours
Hours available per academic year (1st & 2nd Year)	= 1840 (46 wks × 40 hours) X 2=3680
Hours available for 3rd Year (Part I)	= 960 (24 wks × 40 hours)
Internship (Part II)	= 1248 (26 wks × 48 hours)
3rd Year 2 weeks vacation	
2 weeks Examination	
Total	= 5888 hours

Course of Instruction

FIRST YEAR

Subjects	Theory (hours)	Practical (hours)
Bio Sciences	120	6
- Anatomy & Physiology	90	
- Microbiology	30	
Behavioral Sciences	60	
- Psychology	40	
- Sociology	20	
Nursing Foundations	210	200 (lab)/ 680(clinic)
- Fundamentals of Nursing	190	(22 weeks)
-First aid	20	
Community Health Nursing	180	320
CHN-I	80	8 WEEKS
- Environmental Hygiene	30	
- Health Education & Communication Skills	40	
- Nutrition	30	
English	30	15
Computer Education	15	-
Co-curricular activities	10	15
TOTAL	625 (16 WKS)	1215(30 WKS)
		1840

SECOND YEAR

Subjects	Theory (hours)	Practical (hours)
Medical Surgical Nursing-I	120	800 (20 wks)
Medical Surgical Nursing -II	120	160 (4 wks)
Mental Health Nursing	70	320 (8wks)
Child Health Nursing	70	320 (8wks)
Co-curricular	20	-
TOTAL	400 (10 weeks)	1440 (36 weeks)
		1840

THIRD YEAR PART-I

Subjects	Theory (hours)	Practical (hours)
Midwifery & Gynecological Nursing	140	560 (14 wks)
Community Health Nursing-II	90	160 (4 wks)
Co-curricular	10	-
TOTAL	240 hours (6WKS)	720 hours (18 WKS)
	960	

THIRD YEAR PART-II (INTEGRATED SUPERVISED INTERNSHIP)

Theory Subjects	Theory (hours)
Nursing Education	20
Introduction to Research and statistics	30
Professional Trends & Adjustments.	30
Nursing Administration & Ward Management	40
TOTAL	120 (2 weeks)

Internal Assessment Scheme

FIRST YEAR

Paper	Subjects	Total Marks	Internal Assessment	Council/Board Examination	Weightage	Duration of Examination (Hrs.)
I.	Bio Sciences -Anatomy & Physiology -Microbiology	100	25	75	65% 35%	3
II.	Behavioral Sciences - Psychology - Sociology	100	25	75		3
III.	Foundation of Nursing - Fundamental of Nursing - First aid	100	25	75		3
IV.	Community Health Nursing - CHN-I - Environmental Hygiene - Health education & Communication Skills - Nutrition				50% 10% 25% 15%	3
	Practical – I Fundamental of Nursing	100	50	50		-

SECOND YEAR

Paper	Subjects	Total Marks	Internal Assessment	Council/Board Examination	Duration of Examination (Hrs.)
I.	Medical Surgical Nursing-I	100	25	75	3
II.	Medical Surgical Nursing –II	100	25	75	3
III.	Mental Health Nursing	100	25	75	3
IV.	Child Health Nursing	100	25	75	3
	Practical – I Medical Surgical Nursing	100	50	50	-
	Practical-II Child Health Nursing	100	50	50	
	Practical-III* Mental Health Nursing	100	50	50*	

Note: * (only school examination, no council/board exam)

*Practical examination for psychiatric nursing is to be conducted at the place of clinical experience at the end of clinical instruction by school, itself and marks shall be sent to the Council / board.

THIRD YEAR PART-1

Paper	Subjects	Total Marks	Internal Assessment	Council/Board Examination	Duration of Examination (Hrs.)
I.	Midwifery & Gynecological Nursing	100	25	75	3
II.	Community Health Nursing-II	100	25	75	3
	Practical I Midwifery	100	50	50	
	Practical – II Community Health Nursing	100	50	50	

*Examination for Part-I will be conducted at the end of Third Year

THIRD YEAR PART-II (SCHOOL EXAMINATION)

Paper	Subjects	Total Marks	Internal Assessment	Council/Board Examination	Duration of Examination (Hrs.)
I.	Nursing Education and Introduction to Research and statistics	100	50	50	3
II.	Professional Trends & Adjustment, Nursing administration and Ward Management	100	50	50	3

Course Evaluation

- a. Internal assessment comprising of 25 marks will be evaluated on the basis of assignments & internal examinations which consists of first term test, second term test & model examination.
- b. Shall have one regular final council examination at end of each year followed by supplementary examination in a year.

Attendance

Attendance is compulsory in all subjects. The minimum attendance under each course is 80% (Theory and Practical). Any student failing to fulfill attendance requirements, will not be allowed to appear for council examination unless and until medical certificate is produced.

Promotion Rules

1. Shall have one regular examination followed by supplementary examination in a year.
2. If a candidate fails they can be permitted to next year
3. A candidate can take any number of attempts with a condition that maximum period allowed is 6 years. However all previous papers need to be cleared before appearing in the final examination
4. No institution shall submit student average internal marks more than 75% i.e., if 40 students are admitted in a course than the average score of the 40 students shall not exceed 75%.
Example of 5 students: A=25, B=20, C=22, D=21, E=24
Average score=89.6%
This will not be accepted by the State Nursing Registration Council
5. Minimum pass marks should be 50% in each of the Theory and practical paper separately.
6. Minimum pass marks shall be 40% for English only.
7. Theory and Practical exams for Introduction to Computer to be conducted as School exam and marks to be send to the SNRC/ Board for inclusion in the mark sheet.
8. A candidate has to pass in theory and practical exam separately in each of the paper.
9. If a candidate fails in either theory or practical paper he/she has to re-appear for both the papers (Theory and Practical)

Grading of Examination

Examination shall be graded on aggregate marks of the entire three years of the training programme, as follows:

Distinction - 80% and above

First Division - 70% to 79%

Second Division - 60% to 69%

Pass - 50% to 59%

Academic Calendar 2017-18

P P SAVANI UNIVERSITY - SCHOOL OF NURSING									
Week No	Month	M	T	W	T	F	S	S	Activity
1	October	02	03	04	05	06	07	08	Year Starts (Orientation and Commencement of Classes)
2		09	10	11	12	13	14	15	
3		16	17	18	19	20	21	22	16/10/17 - 29/10/17 (Diwali Vacation)
4		23	24	25	26	27	28	29	
5	October- November	30	31	01	02	03	04	05	31/10/17- Holiday (Sardar Patel Jayanthi)
6	November	06	07	08	09	10	11	12	
7		13	14	15	16	17	18	19	14/11/17- Diabetes Day Celebration
8		20	21	22	23	24	25	26	
9	November-December	27	28	29	30	01	02	03	01/12/17- World AIDS Day Celebration
10	December	4	5	6	7	8	9	10	
11		11	12	13	14	15	16	17	
12		18	19	20	21	22	23	24	23/12/17- Lamp Lighting Ceremony
13		25	26	27	28	29	30	31	25/12/17- Christmas
14	January	01	02	03	04	05	06	07	
15		08	09	10	11	12	13	14	
16		15	16	17	18	19	20	21	22/01/18- 27/01/18- First Term Exam 26/01/18- Republic Day
17		22	23	24	25	26	27	28	
18	January- February	29	30	31	01	02	03	04	29/01/18- 31/01/18- University Sports Festival
19	February	05	06	07	08	09	10	11	
20		12	13	14	15	16	17	18	13/02/18- MahaShivratri
21		19	20	21	22	23	24	25	
22	February- March	26	27	28	01	02	03	04	02/03/18- Holi
23	March	05	06	07	08	09	10	11	08/03/18- International Women's Day Celebration
24		12	13	14	15	16	17	18	
25		19	20	21	22	23	24	25	
26		26	27	28	29	30	31	01	

Academic Calendar 2017-18

P P SAVANI UNIVERSITY - SCHOOL OF NURSING									
Week No	Month	M	T	W	T	F	S	S	Activity
27	April	2	3	4	5	6	7	8	
28		09	10	11	12	13	14	15	09/04/18- 14/04/18- Second term examination
29		16	17	18	19	20	21	22	
30		23	24	25	26	27	28	29	
31	May	30	01	02	03	04	05	06	
32		07	08	09	10	11	12	13	12/05/18- International Nurses Day
33		14	15	16	17	18	19	20	14/05/18- 16/05/18- SNA Week Celebration
34		21	22	23	24	25	26	27	21/5/18-26/5/18-Summer Vacation
35	May- June	28	29	30	31	01	02	03	
36	June	04	05	06	07	08	09	10	04/06/18-09/06/18- Model examination
37		11	12	13	14	15	16	17	
38		18	19	20	21	22	23	24	
39		25	26	27	28	29	30	01	
40	July	02	03	04	05	06	07	08	
41		09	10	11	12	13	14	15	
42		16	17	18	19	20	21	22	Preparatory leave
43		23	24	25	26	27	28	29	GNC Examination
44	July- August	30	31	01	02	03	04	05	
45	August	06	07	08	09	10	11	12	
46		13	14	15	16	17	18	19	
47		20	21	22	23	24	25	26	25/08/18- Term End
48	August-September	27	28	29	30	31	01	02	
49	September	03	04	05	06	07	08	09	
50		10	11	12	13	14	15	16	
51		17	18	19	20	21	22	23	Annual vacation
52		24	25	26	27	28	29	30	

Inter College Tournament

2017-2018			
Sr. No.	Name of Games	Date of Tournament	Name of the Host College
1	Volleyball (Girls)	23/09/2017	School of science
2	Volleyball (Boys)	23/09/2017	School of science
3	Tug of war (Boys/Girls)	07/10/2017	School of physiotherapy
4	Chess (Girls/Boys)	14/10/2017	School of engineering
5	Football (Girls)	10/11/2017	School of architecture & design
6	Football (Boys)	11/11/2017	School of architecture & design
7	Table Tennis (Girls/Boys)	18/11/2017	School of nursing
8	Kho kho (Girls)	31/01/2018	School of science
9	Kho kho (Boys)	31/01/2018	School of science
10	Kabaddi (Girls)	17/02/2018	School of architecture & design
11	Kabaddi (Boys)	17/02/2018	School of architecture & design
12	Cross Country Races (Girls/Boys)	24/02/2017	School of physiotherapy
13	Cricket (Girls)	23/02/2018	School of engineering
14	Cricket (Boys)	24/02/2018	School of engineering
15	Athletics meet (Boys/Girls)	Vacant	School of engineering

Sports Coordinator-2017

Sr. No.	Name of college	Name of Sports Coordinator (Inter College)
1	SCHOOL OF ENGINEERING	Mr. Amir Patel Mob. No. 9601827788 Email: amir.patel@ppsuni.ac.in
2	SCHOOL OF SCIENCES	Dr. Anish Kumar Sharma Mob. No. 7434061063/ 9418373278 Email: dranishsharma@ppsuni.ac.in
3	SCHOOL OF ARCHITECTURE & DESIGN	Vinayak Pandya Mob. No. 9879017144 Email: vinayakapandya@gmail.com
4	SCHOOL OF PHYSIOTHERAPY	Dr. Sanjib Kumar Das Mob. No. 8879485847 Email: Sanjib.das@ppsuni.ac.in
5	SCHOOL OF NURSING	Mr. Vijayreddy Vandali Mob. No. 9509695123 Email: vijay.reddy@ppsuni.ac.in
6	SCHOOL OF MANAGMENT	Dr. Tejal Patel Mob. No. 9925423433 Email: tejal.patel@ppsuni.ac.in

Student Code of Conduct

P P Savani School of nursing believes in creating a safe and supportive environment which promotes the personal and professional development of students.

Therefore All students of P P Savani School of nursing are expected to conduct themselves in a manner which reflects acceptable behavior and responsibilities of the students and Conduct themselves while in the college / Hostel.

Responsibilities of Students

- To adhere to University rules, regulations, and policies related to entire course requirements and program of study.
- Ensure personal details are current and correctly given to the college authorities.

General Conduct of the students

Students of P P Savani School of nursing are expected to:

- Treat all other students and staff of the College with respect, dignity, courtesy and sensitivity
- Act with impartiality, integrity and honesty in all their dealings with other students and with College staff
- Respect the privacy of other students and staff
- Maintain a collaborative and cooperative approach
- Behave in a manner which does not adversely affect the freedom of other student's community to pursue their studies, duties or activities
- Comply with directions given by College faculty for smooth management
- Comply with all health and safety requirements and instructions given by teaching faculty while working in the clinical field.
- Maintain the highest professional standards for which they are being trained

Observance of General Discipline:

In order to maintain serene, safe and studious environment in the college campus and to inculcate discipline among students and are strictly instructed to follow the below mentioned Rules and Regulations. Any student violating the rules is liable for punishment (such as Suspension from attending college/Rustication, penalty, etc) as decided by the Principal based on the recommendations made by the Disciplinary Committee.

- Ragging (inside & outside the college) is strictly prohibited as per UGC rules. Any such act is liable for suspension, Dismissal and Penal Punishment. Student should neither involve nor encourage in acts of boycott/strike/quarrels, etc.
- No student can leave the College early without prior permission of the higher authorities (Gate pass issued needs to be produced)
- Use of Mobile phone is totally prohibited inside the Classroom and if a student is found using Mobile Phone, it will be seized with penalty.
- Students should strictly follow the college timings be punctual for attending the classes and clinical.
- Students must always adhere to the dress code prescribed by the college.
- Students should wear I.D. Card as long as they are in the college campus.
- During the interval and lunch time the students are expected to maintain discipline and silence while moving in the corridors.
- Students are expected to cooperate for maintaining cleanliness in the campus.

Conduct of the Students in Academic Matters

Ethical conduct, academic integrity and honesty are fundamental to the mission of the College and are qualities expected of graduates. All students are required to abide by these principles in all matters related to their study.

Students of P P Savani School of Nursing are expected to:

- Complete course requirements to the best of their abilities by regular attendance, engaging in learning activities and submitting their assignments before deadlines.
- Undertake academic work in a manner consistent with the principles of academic integrity
- Conduct themselves in a professional manner during clinical placements, lab works, field trips, and other forms of work group work.
- Use College / university learning resources and IT resources including library and computer laboratory facilities, in a responsible and appropriate manner.
- Provide constructive and meaningful feedback to academic staff on their teaching and the quality of learning through evaluation.

Examples of misconduct of students in the university include:

- Acts affecting the safety of other students, staff, visitors, and other members of the College community.
- Encourage any such behavior like harass, bully, intimidate, discriminate against, either directly or indirectly in class, on campus and online including social media.
- Creating a disturbance or disrupt study or work of students either directly, or indirectly.
- Deliberately access, use or disclose information of or about other students or clients/patients while on placement in clinical areas.
- Engaging in behavior that unfairly advantages or disadvantages other students
- Initiates activities that are outside the scope of practice for an enrolled nurse in training
- Damage facilities or property, or impeding access to facilities either deliberately or through negligence
- Misuse IT resources or use IT resources in a manner which is inconsistent with the acceptable use of IT resources for the purposes of study
- Use laboratory and library facilities in a manner which is inconsistent with any condition for use by students.
- Harm the reputation of the university
- Make a false representation, or submit false information or documentation, in connection with any College matter
- Engage in offensive behavior; consume illicit drugs or any other unlawful activity on College campuses or areas related to the College such as hostel, clinical areas.

Instructions for Joining the Course

- The students should be regular for the class & practical.
- The students have to follow the rules & regulations of the university.
- The students have to follow the instruction of the library.
- The students have to participate actively in extra-curricular activities.
- The students have to participate in national programmes also if required.
- The students have to undergo prescribed syllabus by university.
- The students also have to involve in various conferences/workshop of the university.
- The students can utilize the library resources by following library rules.

Library Rules & Regulations

- Our library is well equipped with latest textbooks and journals
- We have DELNET online facility so the students can able to utilize more than 15 journals
- Timing is 9am to 4:30am
- All the students have to follow the library rules and regulation set by university.
- Each student will get books/journals from library for the specific period and thereafter they have to renew it or return it.

Instructions

- Absolute silence is expected in the Library.
- The students should put their mobile on silent mode during their library hours.
- The students should enter their names in the register on arrival and departure.
- Bringing any food in the library is strictly prohibited.
- The students shall enter in the library only after submitting their bag on the Property Counter.
- The students should not bring any expensive thing along with them in the library. The library management will not be responsible in case of any loss of such property.
- The student shall carry the books outside the library only after issuing.
- The student can issue the 02 (two) books at a time for the period of 14 days.
- In case of requirement of the books for more than 14 days, the student will have to renew the issue of the book.
- In case of not submitting the book within the given time period, the student will be charged Rs. 1/- per day.
- In case a student does not want to issue the book after looking, he/she has to put it back at its original place.
- The journals and magazines will not be issued.
- The students must use the Electric sources (lights and fans) economically. Switch on only which you need, and switch off at the time you leave, if unused.
- Absolute discipline must be maintained.

Extra- Curricular Activities

- We encourage our students to involve in various extracurricular activities such as sports/games etc with experience staff guidance/instructions.
- We conduct inter college & university sports and cultural activities periodically.
- We support and encourage the distinguished students with their potential in particular games/cultural activities.

Women's Development Cell

Objective:

Women's Development Cell shall create opportunities and environs to facilitate women to reach to the peak of their naturally endowed potential, and thereby enriching organizational and social life.

Committee Constitution & Nominee:

Constitution	Name of Member	Contact No
The Head of Institution	Lt. Col. Jayalakshmi(Retd)	8153907380
Faculty Representative (Female)	Mrs. Komal Kolhe	7698791846
Faculty Representative (Female)	Ms. Jince Mary Prasad	9981632879
Faculty Representative (Female)	Mrs. Jannet Reena Purani	9913761738

Objectives of Women Development Cell:

- To promote intellectual and cultural activities for overall personality development of students.
- To enhance the self-esteem and self-confidence of women student, faculty and staff in the college.
- To create social awareness about the problems of women and in particular regarding gender discrimination.
- To develop critical thinking ability of girl students such that it enhances decision-making ability.
- To provide proper guidance to girl students about physical appearance, behavior, physical and mental strength.
- To create legal awareness on specific issues concerning girl students and women.
- To enable women to make informed choices in areas like education, employment and health especially reproductive health.
- To organize various types of training programs and create awareness about self-employment schemes for the encouragement among girl students and women.

Anti-Ragging Cell & Declaration Forms

Anti-ragging Committee

Constitution	Name of Member	Contact No
The Head of Institution	Lt. Col. Jayalakshmi	8153907380
Faculty Representative (Male)	Mr Vijayreddy Vandali	9509695123
Faculty Representative (Male)	Mr Vinay katare	9624881175
Faculty Representative (Female)	Ms. Jince Mary Prasad	9981632879
Faculty Representative (Female)	Mrs. Komal Kolhe	7698791846
Faculty Representative (Female)	Mrs. Jannet Reena Purani	9913761738
Representative of Non-Teaching Staff	Mr. Deepak Hotta	9512035610
Hostel Rector	Mrs. Jigisha Desai	9173394170

Anti-ragging Squad

Constitution	Name of Member	Contact No
Faculty Representative (Male)	Mr Vinayraj Katare	9624881175
Staff Representative (Female)	Aditi Mankad Counsellor, P P Savani University	9879608000
Hostel Rector	Mrs. Jigisha Desai	9173394170

AFFIDAVIT BY THE STUDENT

I, _____
(full name of student with admission/registration/enrolment number)

S/o or D/o Mr./Mrs./Ms. _____,
having been admitted to P P Savani School of Nursing, have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.

- 1) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 2) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 3) I hereby solemnly aver and undertake that
 - a. I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - b. I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 4) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
- 5) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ year. Sign: _____

Name: _____

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at P P Savani University on this _____ day of _____ month of _____ year.

Sign of Deponent : _____

Solemnly affirmed and signed in my presence on this _____ day of _____ month of _____ year,
after reading the contents of this affidavit.

OATH COMMISSIONER

AFFIDAVIT BY AFFIDAVIT BY PARENT/GUARDIAN

- 1) I, Mr./Mrs./Ms. _____
(full name of parent/guardian)
father/mother/guardian of _____
(full name of student with admission/registration/enrolment number)
having been admitted to P P Savani School of Nursing , have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.
- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
- a. My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
 - b. My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
- 6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this _____ day of _____ month of _____ year. Sign of Deponent : _____

Name: _____

Address: _____

Telephone/ Mobile No.: _____

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at P P Savani University on this _____ day of _____ month of _____ year.

Sign of Deponent : _____

Solemnly affirmed and signed in my presence on this _____ day of _____ month of _____ year, after reading the contents of this affidavit.

OATH COMMISSIONER

TRANSPORT /BUS FACILITIES:

We have regular transport facilities for our students to & from, following cities/towns:

- Surat
- Kamrej
- Kosamba
- Ankleshwar
- Bharuch

HOSTEL ACCOMODATION

- Hostel facilities are available for the students with separate hostels for girls and boys.
- A.C & Non-AC rooms are available.
- 24x7 Wifi available in the hostel/campus.
- Warden/Rector monitors the hostel.
- Water and power supply 24x7 available.
- Well furnished Rooms.
- Well hygienic Food available at nominal charges

TRAINING & PLACEMENT CELL:

- Training & placement cell assist our students to get job in various sectors after successful completion of the course of B.SC Nursing.
- We will arrange campus interview for the final semester students.
- We will prepare the students for exams like IELTS etc
- We will help our students to build their communications skills.
- We also help our students to develop leadership qualities.

Contact Details

For What	Contact Details
Admission Counselling	Ms. Aditi Mankad 9879608000
Fees Payment	Mrs. Shabnam Mansuri 9723216313
Ragging Complaint	Anti-Ragging Committee Details available in Student Hand Book
Any Complaint by Girl Student/ Staff	Women's Development Cell Details available in Student Hand Book
Any Complaint by Boy Student	Mr Vinay Katare 9624881175
Computer & IT Infrastructure related Query	Mr. Renish Mansuri 9512035609
Transport Representative	Ms. Pooja Trivedi 9512035607
Transport In-charge	Mr. Deepak Hotta 9512035610
Hostel administration	Mrs. Jigisha Desai 9512035613
Canteen In-charge	Mr. Haresh Desai 9512035612
Sports Activity In-charge	Mr Munjal Rami 9925980800
Cultural Activity In-charge	Mr. Gaurav Thakarar 9662762841 Mrs. Komal Kolhe 7698791846 Ms. Jince Mary Prasad 9981632879
Subject Related Query	Subject Coordinator Details available in Student Hand Book
Tablet related Query	Mr Vinay Katare 9624881175 Mr. Ramesh Gohil 9979614831
Loan related Query	Mr. S C Sekar 9176870080





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UNIVERSITY



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